Pastor Dave is available for speaking engagements. To make a request, complete the information below.

Contact Person

First Name _____ Last Name _____

E-mail _____

Phone Number

Area Code _____ Phone Number _____

Church/Ministry Name _____

Church/Ministry website _____

Assistant's name _____

Assistant's email _____

Assistant's Phone Number

Area Code _____ Phone Number _____

Event Details

What are the event dates? _____

Who is the target audience for the event? _____

What is the name of the event? _____

How many attendees do you expect? _____

Who will sponsor the event? _____

Event URL _____

What is the vision and purpose of the event?

_____

Please provide the specific times of day Dave will speak

_____

Is this event open to the general public or by invitation only?

-
General Public

Dave's message

How many times would you like Dave to speak? _____

How long should he plan for each message? _____

What topics would you like Dave to address? _____

Will you provide Four Oaks with a master-quality, digital audio and video recording (if applicable) of Dave's talks to use at the discretion of Four Oaks Church?

- ❍ YES
- ❍ NO

Travel and Honoraria

Where is the location of the event? _____

What is the travel time from the airport to the event? _____

What airport would Dave fly into (if applicable)? _____

When do you expect Dave to arrive at your location? _____

When will Dave be available to return to Tallahassee? _____

Will you be covering all of Dave's travel expenses (including airfare, lodging, meals and rental car)?

- ❍ YES
- ❍ NO

If no, please explain.

_____

Honoraria is customary but certainly not essential if a ministry is encountering financial difficulties. Please feel free to contact Dave if you would like to discuss this further.

Will honoraria be provided?

- ❍ YES
- ❍ NO

Honorarium amount: _____

When do you need a formal commitment from Dave Harvey?

Month _____ Day _____ Year _____

Additional comments/questions

_____